**Annual**

**INSPECTION OF PORTABLE FIRE EXTINGUISHERS**

The State Fire Code requires you to inspect, test, and maintain fire protection systems in an operative condition. All inspection, testing and maintenance records are required to be kept on file at the premises. Any questions concerning regulatory requirements for fire protection systems should be directed to your municipal code enforcement authority. W&M will notify you in writing of any condition or deficiency discovered requiring correction or repair. Any authorized repair/maintenance work will be performed either as quoted or on a time and material basis.

**SCOPE OF WORK**

* (Annually) Inspect portable fire extinguishers for the following:
* Location in designated space
* Extinguisher is visible or has other means of indicating the location of the extinguisher
* Access to the extinguisher is not blocked
* Fullness determined by weighing or hefting
* Condition of tires, wheels, carriage, hose & nozzle (wheeled extinguishers only)
* Inspection for proper cylinder recharge / maintenance interval
* (Annually) Affix inspection tags, date, and initial.
* Furnish completed inspection/test forms.

**Excluded Work:**

* Periodic maintenance / recharging of extinguishers (to be quoted as needed)
* Any and all NFPA, State, and local requirements in excess of above stated.

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